

APPROVED

**VIRGINIA BOARD OF LONG-TERM CARE ADMINISTRATORS
SPECIAL CONFERENCE COMMITTEE
MINUTES
May 31, 2012 1:00 PM**

**Department of Health Professions
9960 Mayland Drive, Suite #300
Henrico, Virginia 23233**

- CALL TO ORDER:** A Special Conference Committee of the Board was called to order at 1:03 p.m.
- MEMBERS PRESENT:** Tom Orsini, NHA Chair
Martha Hunt, ALFA
- DHP STAFF PRESENT:** Missy Currier, Board Operations Manager
David Kazzie, APD
- MATTER:** **Foy Surratt, ALFA**
License No.: 1706-000534
Case No.: 142029
- DISCUSSION:** Mr. Surratt appeared before the Committee in person in accordance with a Notice of the Board dated April 27, 2012. Mr. Surratt was present and was not represented by counsel.
- The Committee fully discussed the allegations in the Notice with Mr. Surratt.
- CLOSED SESSION:** Upon a motion by Ms. Hunt, and duly seconded by Mr. Orsini, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A(27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Foy Surratt, ALFA. Additionally, she moved that Ms. Currier and Mr. Kazzie attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its discussions. The Committee entered into closed session at 1:15 p.m.

RECONVENE: Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session at 1:45 p.m.

DECISION: Upon a motion by Ms. Hunt, and duly seconded by Mr. Orsini, the Committee moved to offer a Consent Order for up to one year of indefinite suspension to Foy Surratt, ALFA, as well as issue a reprimand.

VOTE: The vote was unanimous.

ADJOURNMENT: The Committee adjourned at 1:50 p.m.

Tom Orsini, NHA, Chair

Lisa R. Hahn, Executive Director

Date

Date

